

Supportive Housing Development and Decision Guide Frequently Asked Questions

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1. What is the Supportive Housing Development and Decision Guide?

The Supportive Housing Development and Decision Guide (the Guide) is designed to assist supportive housing development teams navigate the complex process of producing supportive housing projects. This resource was developed as a component of CSH's RACE Initiative and aims to center the experiences of Black, Indigenous, and People of Color (BIPOC) housing developers within the Guide's resources and offerings.

The Guide is a Microsoft Excel application that directs users in evaluating their organization's readiness and capacity to complete a quality supportive housing development project.

Following a five-phase development process, the Guide provides a chance to identify "primary decision points" that will help shape your project's purpose, structure, and direction.

2. How can I receive a copy of the Guide?

The Guide is available free of charge and can be accessed by visiting: <https://www.csh.org/race-development-guide>

Before receiving a copy of the Guide, we ask users to submit information about your organization and development goals. All collected information is for internal use only and is governed by [CSH's Donor and Web Visitor Privacy Policy](#).

3. Who should use the Guide?

The Guide was developed as a component of CSH's [RACE Initiative](#). Within the Guide, users will find resources that center and address barriers to development, which may be experienced by Black, Indigenous, and People of Color (BIPOC) or emerging developers. The Guide is an open resource available to anyone pursuing, or who has curiosity, about supportive housing development.

4. Using the Guide

The Guide is a Microsoft Excel-based application that functions as a learning aid and project management tool for supportive housing development projects. For optimal use of the tool, users will need to complete the following steps:

1. **Download the file:** the Guide is best experienced in the Microsoft Excel desktop app. Attempting to use the Guide in Microsoft 365 Online will disable some of the tool's features.

After receiving the Guide via email, download the file to your location of choice and open the file using the Microsoft Excel desktop app.

2. **Enable macros:** the Guide requires the user to enable macros. When opening the file in your Microsoft Excel desktop app, you may see a Security Warning in the top ribbon of the window. To access the Guide's features, select "enable content."

For additional troubleshooting guidance, please visit the Microsoft.com support center: [Enabling Macros](#)

5. Where do I start?

After downloading Guide, open the file and familiarize yourself with the banner of tabs located on the bottom portion of the Excel window. You will begin with the first tab of the workbook, labeled "Table of Contents." The Table of Contents tab contains how-to directions for using the Guide. Located on the left pane of the table of contents worksheet are navigational hyperlinks. These hyperlinks provide direct access for the subsequent tabs across the workbook. You can also access workbook tabs by clicking on each tab located toward the bottom of the workbook window.

6. Some of the row heights are cutting off text. How can I fix this?

Across the workbook, row heights may shift slightly based on your screen size, display resolution, and your selected "zoom" percentage. To display all text within a specific cell, try increasing your zoom percentage.

7. How do I print the Guide?

The Guide is pre-formatted for optimal printing. To print a specific tab or the entire workbook:

- *Printing a specific (tab) worksheet:*
Select File → Print → In the dropdown menu directly under *Settings* select “Print Active Sheets”
- *Printing the entire workbook:*
Select File → Print → In the dropdown menu directly under *Settings* select “Print Entire Workbook”

8. I don't have access to Microsoft Excel. Is the Guide available in other formats?

Currently, the Guide is only available as a Microsoft Excel file. For additional resources related to Supportive Housing Development please check out these additional resources from CSH:

- [CSH Training Center](#)
- [Not a Solo Act](#): a how-to workbook for successful collaborations and supportive housing development (pdf format)

9. I would like more support using the Guide. What options are available?

CSH offers group training and one-to-one technical assistance for the Guide. To inquire about these training opportunities, please contact: race@csb.org

10. I have questions about the guide, who should I speak to?

For questions, comments, or to report an error, please contact: race@csb.org

11. Can I use the Guide to support my consulting practices, training offerings, or other private uses?

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